

School Improvement Team Voting

LEA or Charter Name/Number: Cumberland County Schools - 260

School Name: E Melvin Honeycutt Elementary School

School Number: 397

Plan Year(s): 2023-2024

Voting: All staff must have the opportunity to vote anonymously on the School Improvement plan

For: 51

#Against: 0

Percentage For: 100

Date Approved by Vote: 10-13-2023

School Improvement Team Membership

From GS §115C-105.27: "The principal of each school, representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants assigned to the school building, and parents of children enrolled in the school shall constitute a school improvement team to develop a school improvement plan to improve student performance. Representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants shall be elected by their respective groups by secret ballot. Unless the local board of education has adopted an election policy, parents shall be elected by parents of children enrolled in the school in an election conducted by the parent and teacher organization of the school or, if none exists, by the largest organization of parents formed for this purpose. Parents serving on school improvement teams shall reflect the racial and socioeconomic composition of the students enrolled in that school and shall not be members of the building-level staff."

Committee Position*	Name	Year Elected
Principal	Felix M Keyes	2021
Assistant Principal	Cheryl Hinkle	2022
Assistant Principal	William Johnston, Jr.	2023
SIT Chairperson (3 rd Grade)	Sylvania Curtis	2023
Kindergarten Representative	Kristin Flowers	2022
1 st Grade Representative	Kathryn Thornberry	2023
2 nd Grade Representative	Fairlyn Barrosse	2022
4 th Grade Representative	Gayon Gray	2023
5 th Grade Representative	Catherine Thompkins	2022
EC Representative	Ashley Curry	2022
Resource Representative	Mike Ciani	2023
Student Support Rep	Amiee Fairchild	2022
Media Representative	Alison Perry	2022
Teacher Assistant Representative	Jessica Santiago	2022
AIG Representative	Leslie Edgerton	2022
Parent Representative	Amy Burnett	2023
Parent Representative	Jacqueline McVoy	2022
Parent Facilitator	Kris Kafel	2022
Additional Representative		

*Add to list as needed. Each group may have more than one representative.

Title II Plan

Instructions: Complete each cell highlighted in red (content controls will also appear in red when you hover the cursor over them). Refer to the SAMPLE Title II Plan located on page 5 for examples.

School: E Melvin Honeycutt Elementary

Year: 2023-2024

Description of the Plan

Purpose:	The purpose of this plan is to provide a detailed description of staff development expenditures.
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Budget Amount

AMOUNT

Total Allocation:

\$2,193.00

Budget Breakdown

Briefly describe the title of and purpose for this staff development:

Staff Development 1

The purpose of the staff development is to allow teachers time to analyze various types of data to improve targeted teaching, remediation groups, and differentiation. This staff development will take place during the regular school day.

DESCRIPTION

AMOUNT

Personnel:

Subs for ½ Day Data Dives with each grade level

\$1309.00

Training Materials:

Registration/Fees:

Travel:

Mileage/Airfare:

Lodging/Meals:

Consulting Services:

Follow-up Activities:

Total for staff development 1:

\$1,309.00

Budget Breakdown

Briefly describe the title of and purpose for this staff development:

Staff Development 2

Support for Beginning Teachers to allow time to observe master teachers to increase their professional practice.

		<u>DESCRIPTION</u>	<u>AMOUNT</u>
	Personnel:	Subs for BTs to visit model classrooms \$119x7 teachers	\$833.00
	Training Materials:		
	Registration/Fees:		
<u>Travel:</u>			
	Mileage/Airfare:		
	Lodging/Meals:		
	Consulting Services:		
	Follow-up Activities:		
		Total for staff development 2:	\$833.00
		Grand Total	\$2,142.00

District Wide Components

Duty Free Lunch	Please indicate if your School Improvement Team voted for your teachers to have duty free lunch by indicating yes (Y) or no (N) in the box to the right.	Y
Duty Free Planning Time	<p>Please describe approximately how much planning time your teachers have during a week:</p> <p>Teachers have 240 minutes of planning time each week. This includes an 80 minute block one day a week to conduct PLCs and content planning with support from the instructional coaches.</p>	
PBIS School	Please indicate if your school is currently a PBIS school by indicating yes (Y) or no (N) in the box to the right:	Y
PBIS rating from previous year	Please indicate your most recent PBIS assessment rating (Green Ribbon, Model, or Exemplar) if applicable in the box to the right:	NA
Parental/Family Engagement	<p>Please describe your parent/family engagement plan briefly (i.e. dates or frequency of parent events, P/T conferences, PTA meetings, etc.):</p> <p>We will have our Annual Title I/Curriculum Night on September 28, 2023. We have quarterly Awards program at the end of each quarter, our PTA Board meets once a month (2nd Monday) and there is a General PTA meeting every quarter. We have Parent-Teacher Conferences in the fall (October 24-27) and spring semesters (January 17-19). A kindergarten showcase will be held in the spring for any new kindergarten students for the 2024-2025 school year. The School Improvement Team meets on the 4th Monday of the month.</p>	
Safe and Orderly Schools	<p>The Cumberland County School System (CCS) has a commitment to excellence in providing a safe and healthy workplace. Safety of employees and students must be given first priority in every activity. To that end, all our employees have access to our district Safety Manual and Crisis Management Handbook on the CCS intranet. The Safety Manual is provided to help schools insure their day to day practices are in line with best safety practices, prepare for events that can be better managed with a safety plan, and outline protocols for handling potentially hazardous materials in our schools. Although a crisis is an event that is extraordinary and cannot be predicted, the Crisis Management Handbook was prepared to provide the principal and the local crisis team a quick reference guide of procedures to follow when a crisis occurs that affects the school.</p>	
Review of the SIP plan and notification of changes	<p>As part of our continuous improvement process, all schools create 2 year School Improvement plans. At the end of the first year of the plan and once test scores are received, the School Improvement Team will review both academic and organizational goals and make changes as needed. The superintendent's designee will be informed when the plan has changed.</p>	